26-27 IASC Honor Council Mini-Book Scorecard

Scorers Name: _____ *Name of School:* _____

**** Final graded copy is to be placed in the book**

I. Paperwork

1. Title Page	2 Points	_____
2. Application met deadline	4 Points	_____

Subtotal _____/6

Total: _____/6

II. Mechanics

A. Constitution

1. Submit one current copy of your constitution/bylaws.	3 Points	_____
2. Evidence of at least one proposed revision within the last three years.	1 Point	_____
3. Include one old and one revised constitution/by-laws with original section highlighted and revisions highlighted.	2 Points	_____

Subtotal _____/6

B. Elections/Members

1. Evidence of a procedure for selecting members. (Campaigning, petitions, etc.)	1 Point	_____
2. Evidence of nomination procedure for officer/executive board of student council.	1 Point	_____
3. Evidence of executive board elections. (Ballot, petition, etc.)	1 Point	_____
4. Submit roster for current members.	1 Point	_____

Subtotal _____/4

C. Meetings

1. Submit an agenda and minutes from a business meeting. Dates for minutes and agenda must match. (1 point for the agenda; 1 point for the minutes)	2 Points	_____

2. Submit agenda and minutes from an executive board meeting. Dates for agenda and minutes must match. (1 point per pair; max of 2 submissions)	2 Points	_____
3. Submit one itemized treasurer's reports.	1 Point	_____
4. Evidence of faculty/administration involvement in a student activity or student council meeting. (Announcements, sign-in sheet, etc.)	2 Points	_____
5. Evidence of one summer meeting. (Agenda, minutes, etc.) (Can be full council and/or executive board)	1 Point	_____

Subtotal _____/8

D. Committees

**** Standing Committee: A committee that meets throughout the year. (e.g. finance, constitution, etc.)*
**** Ad Hoc Committee: A committee that meets for a certain period of time or until the project is completed. (e.g. homecoming decorations, car wash, etc.)*

1. List of standing committes	1 Point	_____
2. List of ad hoc committees	1 Point	_____
3. Submit a report (current summary of the business of the committee) from one standing committee. (Minutes, proposals, etc.)	2 Points	_____
4. Submit a standing committee evaluation report. (Evaluations by committee chairs of projects that the committee completed.)	2 Points	_____
5. Submit a report (current summary of the business of the committee) from one Ad Hoc committees.	2 Points	_____
6. Submit an Ad Hoc committee evaluation report. (Evaluations by committee chairs of projects that the committee completed.)	2 Points	_____

Subtotal _____/10

E. Planning

1. Submit a monthly or yearly calendar of council meetings and activity dates. (May - February)	2 Points	_____
2. Submit a proposed budget for the school year.	2 Points	_____

Subtotal _____/4

Total: _____/32

III. Communications

A. Student Body

1. Evidence of communication to student council from student body. (Written letters, written suggestions, minutes, etc.)	2 Points	_____

Subtotal _____/2

B. School Relations

1. Evidence of council activity coverage in school media. (Newspaper, yearbook, official school media social account, etc.)	1 Point	_____
2. Evidence of student council promotional advertisement. (Flyers, announcments, etc.)	2 Points	_____
3. Evidence of student council report to faculty and/or administration. (Emails, letters, minutes, etc.) (Max of 1 submission)	1 Point	_____
4. Evidence of Teacher Appreciation activities. (Emails, affidavits, flyers, etc.) (Max of 1 submission)	1 Point	_____

Subtotal _____/5

C. Community Relations

1. Evidence of council activity coverage in community media. (Newspapers, item from non-school affiliated social media account or website, etc.)	3 Point	_____

Subtotal _____/3

Total: _____/10

IV. Evaluations

A. Evaluation by Council

****Must be evident that it is completed at end of specified quarter.*

1. Evidence of evaluation each quarter of council meeting. (1 each quarter; 1 point per completed evaluation) — 4 Points _____

2. Evidence of evaluation of council projects. (1 submission) — 1 Point _____

Subtotal _____/5

Total: _____/5

V. Involvement

A. Council Activity

1. Evidence of council planning, organizing, and executing an assembly. (Agendas, outlines, scripts, etc.) — 1 Points _____

2. Submit detailed report of one major council project. Report must include a project form and a second document providing further evidence. (Evidence can include a photo with affidavit, announcement, etc.) — 4 Points _____

Subtotal _____/5

B. District Involvement

**** If there is an issue with your district not having its spring convention before state convention, please notify when turning in the book and you may use the DISTRICT spring convention from the previous year.*

**** Activity from March 26, 2026 to March 31, 2027*

1. Evidence of district membership. (Certificate, payment of dues, etc.) — 1 Point _____

2. Evidence of district workshop attendance. (Program, group photo, affidavit, etc.) (1 point per event; max of two events) — 1 Point _____

3. Evidence of attending a district convention. — 1 Point _____

4. Evidence of Honor Council Book submission at last year's district convention.	2 Points	_____
5. Evidence of participating in District Service Project.	2 Points	_____

Subtotal _____/7

C. IASC Involvement

**** Activity from March 26, 2026 to March 31, 2027*

1. Evidence of IASC membership. (Certificate, payment of dues, etc.)	1 Point	_____
2. Evidence of attending a Fall Drive-In Workshop. (1 point per delegate; max of 2 delegates)	2 Points	_____
3. Evidence of attending last year's IASC State Convention.	3 Points	_____
4. Evidence of Honor Council Book submission at last year's state convention.	2 Points	_____
5. Evidence of participation in the IASC State Service Project for this year's state convention. (Copy of submission to president)	3 Points	_____

Subtotal _____/11

D. Involvement Outside of Student Council

***Examples include: HOBY, Girls/Boys State, Rotary Youth Leadership, etc.

1. Evidence of member attending leadership camps outside of student council. (1 point per workshop; max of 2 workshops)	2 Points	_____
2. Evidence of any other notable events that your council has been involved in or any other aspect not covered in the scorecard. Detailed evidence and affidavit is required. (Illinois Citizenship Experience, field trips, banquets, etc.) (1 point each; max of 6 submissions)	6 Points	_____

Subtotal _____/8

Total: _____/31

Honor Council Mini-Book Grand Total:

Paperwork	_____/6
Mechanics	_____/32
Communications	_____/10
Evaluations	_____/5
Involvement	_____/31
Total	_____**/84**
Early Registration Bonus	_____*/10*
Grand Total	_____**/84**

Scores 5-40 will receive a certificate
Scores 41+ will receive a plaque

Evaluator Comments:

Revised November 2026